



Outer East Community Committee

Crossgates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam

Meeting to be held in remote

Tuesday, 8th December, 2020 at 4.00 pm

Cross Gates & Whinmoor

Councillor P Grahame (Chair)
Councillor P Gruen
Councillor J Lennox

Garforth & Swillington

Councillor M Dobson
Councillor S Field
Councillor S McCormack

Kippax & Mathley

Councillor M Harland
Councillor J Lewis
Councillor M Midgley

Temple Newsam

Councillor D Coupar
Councillor H Hayden
Councillor N Sharpe

Note to observers of the meeting: To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=1003&MId=10218&Ver=4>





Agenda compiled by: Andy Booth 0113 37 88665
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Head of Stronger Communities: Liz Jarmin Tel: 378 9035

Images on cover from left to right:

Crossgates & Whinmoor - Crossgates Shopping Centre; Crossgates roundabout

Garforth & Swillington - Garforth Library and One Stop Centre, Thorpe Park

Kippax & Methley - Fairburn Ings

Temple Newsam - Temple Newsam House

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 10 MARCH 2020</p> <p>To confirm as a correct record, the minutes of the meeting held on 10 March 2020</p>	7 - 12
7			<p>OPEN FORUM</p> <p>In order to facilitate the Open Forum whilst Community Committee meetings are being held remotely, the process has been adapted slightly, so that members of the public are invited to make written submissions in advance of the meeting on any matter which falls within the Committee's terms of reference. These will be read out under this agenda item and considered by the Community Committee.</p>	
8			<p>OUTER EAST COMMUNITY COMMITTEE FINANCE REPORT</p> <p>To receive and consider the attached report of the Head of Stronger Communities.</p>	13 - 28

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>OUTER EAST COMMUNITY COMMITTEE UPDATE REPORT</p> <p>To receive and consider the attached report of the Head of Stronger Communities</p>	29 - 52
10			<p>COMMUNITY ENGAGEMENT PLAN</p> <p>To receive and consider the attached report of the Head of Stronger Communities</p>	53 - 54
11			<p>DATE AND TIME OF NEXT MEETING</p> <p>Tuesday, 9 March 2021 at 4.00 p.m.</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

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OUTER EAST COMMUNITY COMMITTEE

TUESDAY, 10TH MARCH, 2020

PRESENT: Councillor P Grahame in the Chair

Councillors D Coupar, M Dobson, S Field,
P Gruen, M Harland, H Hayden, J Lennox,
J Lewis, M Midgley and N Sharpe

36 Late Items

There were no late items. The following supplementary information was submitted with regards to Agenda Item 8, Outer East Community Committee Finance Report:

Funding application for Leeds LGBT+ Sport Fringe Festival

37 Declaration of Disclosable Pecuniary Interests

There were no declarations of Disclosable Pecuniary Interests.

38 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor S McCormack.

39 Minutes - 10 December 2019

RESOLVED – That the minutes of the meeting held on 10 December 2019 be confirmed as a correct record.

40 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee. On this occasion there were no representations.

41 Outer East Community Committee Finance Report

The report of the Head of Stronger Communities provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy Budget.

Carl Hinchliffe, Senior Localities Officer presented the report.

- There was a total of £12,960.54 remaining in the Wellbeing Revenue Budget for 2019/20. Availability of funds for each Ward was reported.
- Projects for consideration:
 - VE/VJ Commemorations – Members were informed of proposals for events within the Temple Newsam Ward. £500 was requested from each ward from the 2020/21 Wellbeing Budget.
 - Outer East Activity Programme – the proposed events had been recommended by the Children & Families Sub-Group and were spread across the Outer East Area. £800 was requested from each ward from the 2020/21 Youth Activities Fund budget.
 - Mini Breeze Event – This would be held in Garforth and was always a well attended event. £3,600 was requested from Garforth & Swillington 2020/21 Youth Activities Fund Budget.
 - Tribe Youth Group (Seniors Community Project) – This had been a previously successful project and had won a Child Friendly Award. £5,600 was requested from Cross Gates & Whinmoor 2020/21 Youth Activities Fund.
 - Youth Service – Cross Gates & Whinmoor, Temple Newsam – Members praised the work of the Youth Service and positive engagement with Young People. £19,540 was requested from Cross Gates & Whinmoor and Temple Newsam 2020/21 Wellbeing Budget.
 - ACamps Summer Camps – These camps also gave opportunity for young people to access other sports and activities with links to local clubs. Thanks were expressed to Helen ??? of the Garforth Cluster. £4,150 requested from Garforth & Swillington 2020/21 Youth Activities Fund.
 - Youth Service – Garforth & Swillington, Kippax & Methley – Young people had been involved in choosing school holiday activities. £14,533 requested from Garforth & Swillington and Kippax & Methley 2020/21 Youth Activity Funds.
 - Rhinos Summer Camps – The amount requested was lower than last year although there was an increase in the amount for attendees to pay. There was discount for vulnerable families. £8,000 was requested to be split from all wards 2020/21 Wellbeing Budget.
 - Dance Fever Academy Bootcamps – This was supported by the Youth Service - £7,766 was requested from Temple Newsam 2020/21 Youth Activities Funds.
 - TNCP School Holiday Activity Programme – This was supported by Temple Newsam Members - £9,556 requested from Temple Newsam 2020/21 Youth Activities Fund.
 - Found Fiction – This project was supported by the Youth Service - £1,000 was requested from the Cross Gates & Whinmoor and Kippax & Methley Youth Activities Funds.
 - Breeze Holiday Camps - £1,700 requested from Kippax & Methley and Garforth and Swillington 2020/21 Youth Activity Funds.

- Drugs: The Truth – Detail of funding from elsewhere was requested - £10,000 requested to be divided from all four wards 2020/21 Wellbeing Budget.
- Money Buddies – Saleem Shafi of Money Buddies addressed the meeting. Issues discussed including the possibility of providing home visits, alternative locations in Outer East Leeds and future funding arrangements - £6,910 requested from Cross Gates & Whinmoor and Temple Newsam 2020/21 Wellbeing Funds.
- Additional Area Resource for the Outer East Area - this request from Parks & Countryside would provide additional, grass cutting, litter picking and pruning across parks in Outer East Leeds and was supported by Garforth & Swillington Ward Members - £13,807.15 requested from Garforth & Swillington 020/21 Wellbeing Funds.
- Grit Bin Refills – 2020/21 Wellbeing Funds:
 - Cross Gates & Whinmoor - £322.48
 - Kippax & Methley - £1064.04
 - Garforth & Swillington - £322.48
 - Temple Newsam - £483.72
- Period Poverty - £500 requested from Garforth & Swillington 2020/21 Wellbeing Funds
- Kippax Baths Fencing - £6,065 requested from 2019/20 Capital Budget
- 4 x SIDs in the Garforth & Swillington Ward - £14,000 requested from 2019/20 CIL Budget
- Leeds LGBT+ Sport Fringe Festival 2020 - £500 was requested from each Ward. This project was not supported by Garforth & Swillington Ward Members.
- William Parking Bridge Plaques – These had been funded from MICE Money.
- Members' attention was brought to remaining budgets for Small Grants, Skips, Capital Budget and CIL Budget.

RESOLVED –

- (1) That details of the Wellbeing Budget position be noted.
- (2) That the following projects be approved:
 - VE/VJ Day Celebrations - £500 per ward
 - Outer East Activity Programme - £800 per ward
 - Mini Breeze Event - £3,600 Garforth & Swillington Ward
 - The Tribe Youth Group (Seniors) Community Project - £5,600 Cross Gates & Whinmoor Ward
 - Youth Service – Cross Gates & Whinmoor, Temple Newsam - £19540 from Cross Gates & Whinmoor and Temple Newsam Wards.
 - ACamps Summer Camps - £4,150 from Garforth & Swillington Ward

- Youth Service – Garforth & Swillington and Kippax & Methley - £14,533 from Garforth & Swillington and Kippax & Methley Wards
 - Rhinos Summer Camps - £2,000 per ward
 - Dance Fever Academy Boot Camps - £3,750 from Temple Newsam Ward
 - TNCP School Holiday Activity Programme - £9,556 from Temple Newsam Ward
 - Found Fiction - £1000 from Cross Gates & Whinmoor and Kippax & Methley Wards
 - Breeze Holiday Camps - £1,700 from Kippax & Methley and Garforth & Swillington Wards
 - Drugs: The Truth - £2,500 per ward
 - Leeds Money Buddies - £6,910 from Cross Gates & Whinmoor and Temple Newsam Wards
 - Additional Area Resource for Outer East Leeds - £13,807.15 from Garforth & Swillington Ward
 - Grit Bin Refills:
 - Cross Gates & Whinmoor - £322.48
 - Kippax & Methley - £1,064.04
 - Garforth & Swillington - £322.48
 - Temple Newsam - £483.72
 - Period Poverty - £500 from Garforth & Swillington Ward
 - Kippax Baths Fencing - £6,065 from Kippax & Methley Ward
 - 4 x SIDs in Garforth & Swillington Ward - £14,000 from Garforth & Swillington Ward
 - Leeds LGBT+ Sport Fringe Festival - £500 from Cross Gates & Whinmoor, Kippax & Methley And Temple Newsam Wards
- (3) That monitoring information of funded projects be noted.
 - (4) That details of the Youth Activities Fund be noted.
 - (5) That details of the Small Grant Budget be noted.
 - (6) That details of the Community Skips Budget be noted.
 - (7) That details of the Capital Budget be noted.
 - (8) That details of the Community Infrastructure Levy Budget be noted.

42 Outer East Community Committee - Update Report

The report of the Head of Stronger Communities brought Members attention to an update of work which the Communities Team is engaged in based on priorities identified by the Community Committee. It also provided opportunity for further questioning, or to request a more detailed report on a particular issue.

Carl Hinchliffe, Senior Localities Officer presented the report.

The following was discussed:

- The Children & Families Sub Group had met on 11 February to discuss Youth Activity Fund applications. Thanks were expressed to Bali Birdi, Senior Localities Officer for her work in co-ordinating the applications.

- The Environment Sub Group had recently met. Arrangements for grit bins had been discussed and there would be an update from Parks & Countryside in June 2020.
- Leeds Anti-Social Behaviour Team. Figures for incidences of anti-social behaviour were included in the report. Sergeant Ian Micklethwaite addressed the meeting. Issues discussed included the use of dispersal orders; work of the off-road bike teams; shift changes for PCSOs to tackle problems at peak times and use of CCTV.
- Defibrillators – details of defibrillators to be fitted at locations across Outer East Leeds were discussed.
- Housing – Members were given an update on housing issues including voids, income collection and Annual Home Visits.
- Housing Advisory Panel – the next meeting would be held on 23 March 2020. Members were informed of projects carried out that had received funding.
- Youth Service Update
- Social Media Update
- The next LASBAT meeting was due to be held on Thursday, 12 March 2020 at 4.00 p.m. at The Barnbow.

RESOLVED – That the report and discussion be noted.

43 Urgent Treatment Centres and public awareness campaigns

The report of the Head of Stronger Communities introduced a report, regarding an update that outlined the progress made by the Clinical Commissioning Group (CCG) in establishing Urgent Treatment Centres (UTC) in Leeds as well as public awareness campaigns.

Shaq Rafiq, NHS Leeds CCG, was in attendance and provided an overview of the report along with some background context. Members were informed of the following:

- The difference between urgent centres, and emergency departments and the options available;
- Leeds had been used as a pilot, and it had been identified that 5 UTCs would be proposed;
- Two ‘co-located’ centres alongside A&E at Leeds General Infirmary (LGI) and St. James Hospital;
- Three community based centres at St. George’s UTC, Wharfedale Hospital and a third likely in the Seacroft area;
- The opening hours of the UTCs are proposed between 8am – 11pm;
- The UTCs can be accessed directly through the NHS 111 service.

In response to comments and questions, the following was discussed:

- The community engagement process
- Proposed opening hours of 08:00 to 23:00 for Urgent Treatment Centres

- The need to consider future house building and concern that there was a lack of input from health providers in relation to this.
- The desire to see provision in the Seacroft area.

RESOLVED – That the report and discussion be noted.

44 Dates, Times and Venues of Community Committee Meetings 2020/2021

The report of the City Solicitor asked Members to consider the proposed Community Committee meeting schedule for the 2020/21 Municipal Year.

The following dates were proposed:

- Tuesday, 16 June 2020
- Tuesday, 29 September 2020
- Tuesday, 8 December 2020
- Tuesday, 9 March 2021

All meetings to commence at 4.00 p.m.

Members were also asked to consider whether they wished to consider any revisions to the meeting schedule and venue arrangements.

RESOLVED – That the Outer East Community Committee meets at 4.00 p.m. on the following dates in the 2020/21 Municipal Year:

- Tuesday, 16 June 2020
- Tuesday, 29 September 2020
- Tuesday, 8 December 2020
- Tuesday, 9 March 2021

Meeting venues to continue to be arranged on a meeting by meeting basis.



Report of: Head of Stronger Communities

Report to: Outer East Community Committee

Cross Gates & Whinmoor, Garforth & Swillington,

Kippax & Methley, Temple Newsam

Report author: Senior Localities Officer – Bali Birdi

Telephone: 07712 214727

Date: 8 December 20

For Decision

Outer East Community Committee – Finance Report

Purpose of report

1. The report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2020/21. It also provides the committee with an update on organisations funded by the Community Committee and how their project delivery will be affected by the Coronavirus pandemic.
2. The report also provides the Community Committee with an update on projects that have been funded through the £10,000 set aside by the committee from their available Wellbeing Budget 2020/21 (across all wards) to tackle the effects of the Coronavirus pandemic.
3. In addition to this it provides the committee with an update on the work that's been taking place through their local Volunteer Hubs, as well as giving an update on the work of the wider Communities Team and what they have been doing to support some of our newer communities and communities of interest.

Finance Section

Main issues

4. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.

5. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
6. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
7. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
8. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
9. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
10. In the Outer East Community Committee the CIL money for Allerton Bywater Parish Council, Great and Little Preston Council, Kippax Parish Council, Ledsham Parish Council, Ledston Parish Council, Micklefield Parish Council and Swillington Parish Council will be administered by each individual Parish Council, whereas monies for Cross Gates & Whinmoor, Garforth, Methley and Temple Newsam will be administered by the Outer East Community Committee.
11. It was agreed at Outer East Community Committee on the 2 October 18 that CIL monies for Cross Gates & Whinmoor, Garforth, Methley and Temple Newsam would be spent in the ward it was generated in
12. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
13. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
14. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

15. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
16. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied.
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
 - c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.
17. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2020/21

18. The total revenue budget approved by Executive Board for 2020/21 was £114,570 for the Outer East Community Committee. Table 1 shows a carry forward figure of £17,290 which includes underspends from projects completed in 2019/20. Allocated wellbeing projects in 2019/20 is £44,135.78 and not yet completed. The total revenue funding available to the Community Committee for 2020/21 is therefore £141,415.78. A full breakdown of the projects approved or ring-fenced is available on request.
19. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
20. The Community Committee is asked to note that so far, a total of £51,529.13 has been allocated to projects, as listed in Table 1.
21. The Community Committee is also asked to note that there is a remaining balance of £36,786.37 in the Wellbeing Revenue Fund.

22. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2020/21

	£				
INCOME:20/21	£114,570.00				
Balance brought forward from previous year	£44,135.78				
Less projects brought forward from previous year 19/20	£17,290.00				
TOTAL AVAILABLE: 20/21	£141,415.78				
	£				
Area wide ring fenced projects					
Small Grants	£4000				
Community Committee Public Engagement	£1500				
Tasking Team Initiatives	£5000				
Skips for Community Clean Ups	£2000				
Youth Summit	£600				
Ward Base Covid 19 Discretionary Fund	£40,000				
Total area wide ring-fenced projects	£53,100				
Remaining balance split equally across the wards	£88,315.78	£22,078.94	£22,078.94	£22,078.94	£22,078.94
		Ward Split			
Ward Projects	£	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
CCTV monitoring costs (£1k per camera)	£12,000.00	£3,000.00	£4,000.00	£2,000.00	£3,000.00
Christmas Lights Switch On Events, Motifs & Trees	£16,935.26	£6,217.97	£3,723.00	£6,556.29	£438.00
VE/VJ 75 Commemorations	£2,000.00	£500.00	£500.00	£500.00	£500.00
Rhinos Summer Camps	£8,000.00	£2,000.00	£2,000.00	£2,000.00	£2,000.00
Grit Bin Refills	£2,192.72	£322.48	£322.48	£1,064.04	£483.72
Period Poverty	£2,000.00	£500.00	£500.00	£500.00	£500.00
Highland Court – Lighting Column	£4,749.41				£4,749.41
Notice Boards	£2,280.00				£2,280.00
PSPO Signs	£420.00		£420.00		
Tote Bags	£952.00			£952.00	
Totals	£51,529.39	£12,540.45	£11,465.48	£13,572.33	£13,951.13
Total spend: Area wide + ward projects	£104,629.39				
Balance remaining (Total/Per ward)	£36,786.37	£9,538.49	£10,613.46	£8,506.61	£8,127.81

Projects for consideration and approval

Wellbeing Budget 2020/21

Members are asked to consider the following projects against the 2020/21 Wellbeing allocation.

23. Project title: Outdoor Equipment

Name of Group or Organisation: 1st Micklefield Scouts

Total Project Cost: £3,000.00

Amount Requested from Wellbeing 20/21 Budget: £300.00

Wards Covered: Kippax & Methley

Summary: Due to Coronavirus the Scouts have not been able to meet face to face. The organisation would like to purchase more outdoor equipment so sessions can be carried outdoors once lockdown restrictions ease.

There are approximately 30 young people and 8 adults in the group but hopefully this will grow again.

Community Committee Plan Priorities/Objective:

Best City for Children and Young People

24. Project title: Christmas Packs for vulnerable families

Name of Group or Organisation: Meadowfield, Temple Newsam and Colton Children's Centre - RKL

Total Project Cost: £560.00

Amount Requested from YAF 20/21 Budget: £560.00

Wards Covered: Temple Newsam

Summary: The Children's Centre are working as part of a wider project across the Outer East to reach as many vulnerable families as possible.

Community Committee Plan Priorities/Objective:

Best City for Children and Young People

25. Project title: Christmas Packs for vulnerable families

Name of Group or Organisation: Temple Newsam Community Partnership - RKL

Total Project Cost: £630.00

Amount Requested from YAF 20/21 Budget: £630.00

Wards Covered: Temple Newsam

Summary: The Temple Newsam Community Partnership are working as part of a wider project across the Outer East to reach as many vulnerable families as possible.

Community Committee Plan Priorities/Objective:

Best City for Children and Young People

26. Project title: Christmas Boxes for vulnerable families
Name of Group or Organisation: Brigshaw Cluster
Total Project Cost: £250.00
Amount Requested from YAF 20/21 Budget: £250.00
Wards Covered: Kippax & Methley

Summary: The funds will provide gifts for 25 children and young people who are at risk of receiving nothing or very little this Christmas. Gift boxes to be distributed through schools or cluster team will deliver.

Community Committee Plan Priorities/Objective:

Best City for Children and Young People

DDN

27. Since the last Community Committee on 10 March 20, there has been the following projects approved by DDN.

Project Title: Grove Road Recreation Ground Halton
Name of Group or Organisation: Park and Countryside in partnership with “we are Halton” and the ward members

Total Project Cost: £2,280

Amount proposed from Wellbeing Funds: £2,280

Wards covered: Temple Newsam

Project Description: The funds are for the purchase of 3 notice boards for Grove Road recreation ground, Halton.

These notice boards are to be used primarily by the newly formed “we are Halton” community group to display notices on community events and activities. But they can also be used by any other community group to advertise activities and events, such as the bowling club or even services from the city council such as the Parks and Countryside service or the community’s team.

Community Committee Plan Priorities

Making Leeds the best for Communities

Improving Community Cohesion

Creating Safer Communities

Project Title: PSPO 2020

Name of Group or Organisation: Safer Leeds

Total Project Cost: £420

Amount proposed from Wellbeing Funds: £420

Wards covered: Garforth & Swillington

Project Description: Thirteen Public Spaces Protection Orders are proposed as part of a range of measures to tackle alcohol related anti-social behaviour, and other issues of anti-social behaviour across Leeds. All PSPO terms and 'restricted areas' have the broad support of West Yorkshire Police and Community Safety partners including Ward Members. Community Safety leads are aware of the wider scope and terms which can apply to PSPOs and the agreed terms are reflective of local issues and priorities.

Community Committee Plan Priorities

Crime prevention initiatives to improve community safety, prevent crime and reduce fear of crime e.g., 'signage'

Project Title: Kippax High Street Tote Bags

Name of Group or Organisation: Kippax Parish Council

Amount Proposed from Wellbeing Funds: £952

Total Cost of Project: £1428

Wards Covered: Kippax & Methley

The proposal is the money would be coming out of wellbeing revenue.

Project Description: The grant will be used to buy tote bags to promote Kippax High Street and encourage people to shop locally in the village. The Kippax High Street Team which is made up of High Street Traders, Kippax Parish Councillors and LCC ward members as agreed a logo and strapline to promote the high street and the bags will be given away to spread the message further. In addition their deployment would help reduce the consumption of single use plastic bags.

Kippax High Street received funding under the Leeds City Council Town and District centres programme in the 2000s and is currently part of the council's Local Centres Programme. The locally led Neighbourhood plan endorsed by Leeds City Council in 2019 also recognised the importance of a thriving High Street and this project aims to compliment this work.

Community Committee Plan Priorities/Objectives:

Best City for Business

Best City for Communities

Project Title: Growing Zone Group- Skip

Name of Group or Organisation: Growing Zone Group

Amount Proposed from Wellbeing Funds: £151.84 + permit £38

Total Cost of Project: £151.84 + permit £38

Wards Covered: Kippax & Methley

Project Description: We have demolished fences and walls and would like to remove the stuff. It is mainly wood, stone, chairs and old tables.

Community Committee Plan Priorities/Objectives:

Best City for Communities.

Declined Projects

28. Since the last Community Committee on 10 March 20, the projects have been declined are:

- a) Drug Watch Foundation
- b) Money Buddies
- c) Site Based Gardeners
- d) Breeze Holiday Camps
- e) Community Ambassadors Programme
- f) Leeds Camps- Easter Camps 2019
- g) Mini Breeze Event, Scrap Art Project
- h) Summer Sports Camps
- i) Youth Radio & Music Projects.
- j) TNCP Holiday Activity 2020
- k) Leeds LGBT- Sport Fringe Festival
- l) The Tribe – Mask Campaign

Youth Activities Fund Position 2020/21

29. The total available for spend in Outer East Community Committee in 2020/21, including carry forward from previous year, was £70,810.20
30. The Community Committee is asked to note that so far, a total of £46,069.62 has been allocated to projects, as listed in Table 2.
31. The Community Committee is also asked to note that there is a remaining balance of £24,740.58 in the Youth Activity Fund.
32. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2020/21

	£
INCOME:20/21	£52,010.00
Balance brought forward from previous year	£36,265.09
Less projects brought forward from previous year 19/20	£17,464.89
TOTAL AVAILABLE: 20/21	£70,810.20

Ward Projects	£	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Total available budget for 20/21	£52,010.00	£13,002.50	£13,002.50	£13,002.50	£13,002.50
Carried forward 19/20	£18,800.20	£4,287.89	£2,554.38	£11,637.07	£320.86
Outer East Activity Programme	£3,200.00	£800.00	£800.00	£800.00	£800.00
The Tribe	£5,600.00	£5,600.00			
ACamps Summer Camps	£4,150.00		£4,150.00		
Youth Service	£12,163.00		£6,081.50	£6,081.50	
Dance Fever	£3,750.00				£3,750.00
Found Fiction	£1,000.00	£500.00		£500.00	
Youth Service	£16,206.62	£8,103.31			£8103.31
Totals	£46,069.62	£15,003.31	£11,031.50	£7,381.50	£12,653.31
Balance remaining (Total/Per ward)	£24,740.58	£2,287.08	£4,525.38	£17,258.07	£670.05

Small Grants Budget 20/21

33. At the last Community Committee ward members approved a small grants budget of £4,000. There is currently a remaining balance of £3,661.35 detailed in Table 3.

TABLE 3: Small Grants 2020/21

Ward Projects	£	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Total available budget for 20/21	£4,000.00				
PHAB – Youth & Community Group	£338.65		£84.66		£253.99
Balance Remaining	£3,661.35				

Skips Budget 2020/21

34. At the last Community Committee ward members approved a small skips budget of £2,000.

There is currently a remaining balance of £1,622.70 detailed in Table 4.

TABLE 4: Skips 2020/21

Ward Projects	£	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Total available budget for 20/21	£2,000.00				
Garforth In Bloom	£225.46		£225.46		
Growing Zone	£151.84			£151.84	
Balance Remaining	£1,622.70				

Position statement on organisations and projects affected by the Coronavirus pandemic

35. Table 5 below provides the Community Committee with a position statement on projects funded by the committee that are currently running or on hold and how they have been affected by the Coronavirus pandemic. The committee is asked to note the contents of the table and make recommendations.

TABLE 5: Projects currently on running or on hold and how they have been affected by the pandemic

2020/21

Ward Projects	Status	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
PHAB – Youth Community Group	On hold		£84.66		£253.99
Youth Summit	Will be delivered next year	£150.00	£150.00	£150.00	£150.00
VE/VJ Commemorations	On hold	£500.00	£500.00	£500.00	£500.00
Period Poverty	Will be delivered when Community Hubs reopen	£500.00	£500.00	£500.00	£500.00
OE Activity Programme	On hold	£800.00	£800.00	£800.00	£800.00
ACamps	Not going ahead		£4150.00		
Dance Fever	Not going ahead				£3750.00
Found Fiction	On hold	£500.00		£500.00	

Capital Budget 2020/21

36. The Outer East Community Committee has a capital budget of £89,274.00 available to spend, as a result of new capital injections. Members are asked to note the capital allocation broken down by ward and summarised in Table 6.

TABLE 6: Capital 2020/21

		Ward split			
	OE (£)	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Remaining Balance March 2019	£73,383.11	£16,780.28	£13,968.28	£23,567.28	£19,067.27
Injection March 2019	£12,245.89	£3,061.47	£3,061.48	£3,061.47	£3,061.47
Starting Position 2019-2020	£85,629.00	£19,841.75	£17,029.76	£26,628.75	£22,128.74
Injection November 2019	£3,200.00	£800.00	£800.00	£800.00	£800.00
Underspend from 2018-2019	£300.00	£300.00			
Total with November Injection 2019-2020	£89,129.00	£20,941.75	£17,829.76	£27,428.75	£22,928.74
Ninelands	£2,090.00		£2,090.00		
Chippies Quarry	£300.00	£300.00			
Cross Gates Whinmoor Ward Litter Bins	£2,100.00	£2,100.00			
Kippax Baths Fencing	£6,065.00			£6,065.00	
Injection March 2020	£9,600.00	£2,400.00	£2,400.00	£2,400.00	£2,400.00
Injection September	£1,100.00	£275.00	£275.00	£275.00	£275.00
Starting position 2020 -21	£89,274.00	£21,216.75	£18,414.76	£24,038.75	£25,603.74

Community Infrastructure Levy (CIL) Budget 2020/21

37. The Community Committee is asked to note that there is now £205,697.35 total available to the Outer East Community Committee. Members are asked to note the CIL allocation broken down by ward and summarised in Table 7.

TABLE 7: Community Infrastructure Levy (CIL) 2020/21

	OE (£)	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Budget as of April 20	£108,938.38	£35,392.36	£58,918.66		£14,627.36
Injection 1	£93,654.93	£15,775.33	£73,152.18	£696.56	£4,030.86
Injection 2	£3,104.04	£0.00	£3,104.04	£0.00	£0.00
Balance Remaining 20-21	£205,697.35	£51,167.69	£135,174.88	£696.56	£18,658.22

Additional considerations as a result of the Coronavirus pandemic

38. In light of the current Coronavirus pandemic the Community Committee is invited to discuss any specific considerations they would like to recommend for approval and whether they would like to commit any further funding to support the local volunteering efforts in their own communities.

The table below shows the allocation of the £10k COVID 19 Discretionary Fund

£10k COVID 19 Discretionary Fund	£	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Volunteer Hubs	£40,000.00	£10,000.00	£10,000.00	£10,000.00	£10,000.00
The Swarcliffe Good Neighbours Scheme		£1,000.00			
The Swarcliffe Good Neighbours Scheme		£2,000.00			
Cross Gates & District Good Neighbours Scheme		£3,000.00			£3,000.00
Neighbourhood Elders Team Garforth Net			£2,000.00	£4,000.00	
HOPE					£3,000.00
Micklefield Tenants & Residents Association				£800.00	
Garforth Lions			£2,000.00		
MHA – Rothwell Live at Home Scheme				£1000.00	
Neighbourhood Elders Team Garforth Net				£1000.00	
Kippax Parish Council				£750.00	
Totals	£23,550.00	£6,000.00	£4,000.00	£7,550.00	£6,000.00
Balance remaining (Total/Per ward)	£16,450.00	£4,000.00	£6,000.00	£2,450.00	£4,000.00

Main issues

39. In light of the current Coronavirus pandemic paragraphs 39 provide the Community Committee with an overview of some of the key organisations and areas of work that they have been involved in, funded from the £10,000 ward allocation to tackle the effects of the Coronavirus pandemic and taken from the committees available Wellbeing Budget for 2020/21.

40. In addition to this it provides the committee with an update on the work that's been taking place through their local Volunteer Hubs, as well as giving an update on the work of the wider Communities Team and what they have been doing to support some of our newer communities and communities of interest.

Corporate Considerations

Consultation and Engagement

41. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

42. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

43. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

44. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

45. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

46. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Recommendations

47. Members are asked to consider/approve

- a. Details of the Wellbeing Budget position (Table 1) (paragraph 22)
- b. Wellbeing and YAF proposals for consideration and approval (paragraph 23)
- c. Details of the projects approved via Delegated Decision (paragraph 25)
- d. Details of the Youth Activities Fund (YAF) position (Table 2) (paragraph 30)
- e. Details Of Small Grants (Table 3) (paragraph 31)
- f. Details of Skips (Table 4) (paragraph 32)
- g. Details of the position statement on projects funded by the committee that are currently running or hold and how they have been affected by the Coronavirus pandemic (Table 5) (paragraph 33)
- h. Details of the Capital Budget (Table 6) (paragraph 34)
- i. Details of the Community Infrastructure Levy Budget (Table 7) (paragraph 35)
- j. Details of the Community Committees and the Communities Team response to the Coronavirus pandemic (paragraph 36)

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Report of: Head of Stronger Communities

Report to: Outer East Community Committee

**Cross Gates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam**

Report author: Senior Localities Officer - Bali Birdi

Tel: 07712 214727

Date: Tuesday 8 December

For Information

Outer East Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Updates by theme:

Children and Families: Champion – Cllr H Hayden

3. The Youth Activity Funding round for applications for 21/22 will be reviewed next year as current projects for 20/21 are on hold due to the Coronavirus pandemic and will commence when safe.

A Children and Families sub group meeting took place on the 27th November, Christmas Boxes are be looked into being delivered to young people within all four wards. Youth Services and the School clusters will be delivering this project.

Youth Summit offer has been agreed with Cllr Coupar and the Chairs in the Community Committee Chairs Forum on the 23rd November.

Youth Summits will now be arranged after the start of the New Year and delivered virtually via Zoom Pro in order to guarantee events taking place. The aim for the summits is once again, for as many children and young people as possible to take part via schools/youth groups.

These will be delivered as electronic packs so that as many young people as possible can take part, at a time that is suitable and convenient to themselves, as we are mindful of the fact that schools in particular have their own challenges and competing priorities at this difficult time.

The lesson plans will take the format of what has happened in the past in Youth Summits and will include; an introduction to democracy, monopoly game that asks the young people to provide feedback on the activities they think the committees should be funding from their YAF Budget, designing an activity and a questionnaire that includes asking the children & young people "How has life been during COVID-19?".

There will also be a competition to design the best backdrop for a Zoom call that will be used as part of the electronic lesson plan and we are proposing that the winner/s are announced by the Children's Champion/Chair, along with the best activity competition winner in the summit (the winner of the best backdrop would be used for the virtual Youth Summit).

The Youth Summits will incorporate the democracy element of the events which have taken place in the past and would involve the Children's Champion and the Chair of the Committee (to possibly also include a question and answer session with the young people and the Lord Mayor). The summit would also involve the children and young people's feedback from the electronic lesson plans.

The lesson plans, feedback from the lesson plans and the virtual Youth Summits will all feed in to the spring round of Community Committees via the Update Report, which is written by the Localities Officers, so we're proposing that the summits take place before the date of the committee.

Young people will also be invited to the committee meeting in March to provide their feedback and to get involved in the discussion regarding the Youth Summits.

Youth Summit to involve youth groups, as well as 3rd sector organisations and schools, to engage children that are disadvantaged/have special educational needs, as well as the more academically inclined.

Children that are consulted/ or involved in the Youth Summit, will attend schools in the area and are not from outside the committee.

Environment & Community Safety: Champion Cllr P Grahame

Leeds Anti-Social Behaviour Team (LASBT)

4. Cross Gates & Whinmoor

LASBT Officers are still working from home. They are only able to carry out visits where absolutely necessary to progress. Most contact is still being conducted over the phone or via email. Where face to face contact is absolutely necessary, risk assessments have been completed and staff have been supplied with the necessary PPE.

5. Garforth & Swillington

Ongoing issues have been recently highlighted in the area recently. This was brought to attention by colleagues at Parks & Countryside. A letter drop was distributed to local residents. Police and Youth Services are also assisting to enable to identify those involved.

6. Kippax & Methley

There is a hate crime is disability related case in the area. The Case Officer is linking in with the Hate Crime Coordinator to resolve this issue.

7. Temple Newsam

The team took over this ward in the summer during the first lockdown and continues to operate under COVID 19 restrictions which means working from home where possible.

In the last six months demand on the service saw a 35% increase with caseloads in the team. In recent weeks this demand has levelled off a little however the Halloween/Mischief/Bonfire period always sees another rise in demand.

Since 1st September the team has:

- Established multi agency working with Housing and West Yorkshire Police and Travellers Team in the area.
- Working with Youth Services to establish outreach in key locations
- Day to day case investigations within the extent of the restrictions to resolve cases as quickly as possible.
- Arranged installation and funding for additional lighting column in Highland Court.

Cleaner Neighbourhoods

8. Cross Gates & Whinmoor, Temple Newsam

The team have actively been removing reported fly tips, the cut back of ginnels have temporarily put on hold as the de leafing season is upon us which will run from November to the end of February. The team are still leaving some fly-tips in situ for a few days then putting environmental hazard tape on them. This is proving quite successful and items have been removed by perpetrators.

9. Garforth & Swillington, Kippax and Methley

Like lots of services Covid 19 has had, and continues to have, a huge impact on how the service is operating. Many changes have been made that impact on the efficiency and consequently service delivery.

Since the second lockdown round the service is operating a single two person crew across the whole of the South Cleaner Neighbourhoods team. This is to safeguard staff (stay home, protect the NHS, save lives) but also because a significant proportion of the workforce were required to self-isolate.

The service is still operating to remove all fly tips, emptying all litterbins, some manual litter picking and mechanical sweeping.

The enforcement team are dealing with waste in gardens, fly tipping, overgrown vegetation and noxious waste in gardens as well as nuisance and vermin complaints.

Bulky refuse collections are still available, at a cost of £20 per collection of 4 items. To access this service please do so by visiting- <https://www.leeds.gov.uk/residents/bins-and-recycling/get-rid-of-unwanted-items> or by telephoning the contact centre on 0113 2224406.

Face to face enforcement still remains a challenge and letters, warnings, notices and fixed penalty notices are being issued via post to limit the potential for confrontation.

Staggered shift start times are still being practiced of the street crews to facilitate social distancing at the depots, only two staff members in a vehicle at one time.

The team continues to work exceptionally hard in difficult circumstances to deliver essential street cleansing services in the area.

An overall summary for Garforth, Swillington, Kippax and Methley wards.

Household Bulky Collection	
September	47
October	110
November	27
1st September - 9th November	184

Street Operational Team Service Requests	
1st September - 9th November	
Contaminated bins	8
Dead animal removal	2
Fly tipping removal	75
Footpath sweep	4
Road sweep	5
Ginnel clearance	1
Housing communal area clearance	15
Litter bin requests	0
Litter complaint	7
Needle removal	0
Dog fouling	7
Leafing	6
Total	130

Housing Referrals	
1st September - 9th November	
Void garden	0
Vulnerable gardens	5
Communal land clearance	5
Total	10

Enforcement Update

Enforcement Service Requests	
1st September - 9th November	
Abandoned caravan/trailer	5
Bins left out	8
Duty of care- commercial	6
Domestic waste issue	5
Fly tipping	12
Ginnel	0
Graffiti	5
Housing defect	3
Litter problem	2
Nuisance accumulation	2
Nuisance other	5
Nuisance premises	1
Overgrown vegetation	15
Waste in gardens	8
Dog Fouling	4
Drainage	5
Mud on the road	2
Highways obstruction	8
Smoke from bonfire	7
Smoke from Chimney	2
Total	105

Employment, Skills & Welfare: Cllr J Lennox

The Range Store will be opening at The Springs, and advertising vacancies.
There will also be further vacancies being advertised at Next and at the local supermarkets.

The latest Universal Credit (UC) statistics show that between March 2020 and October, there had been a 92.3% increase in Universal Credit claims in Leeds.

Universal Credit claims from people not in work increased by 79.5% in the same period.

Universal Credit claims represent 13.3% of the working age population in Leeds.

The council's Employment and Skills teams are evaluating and adapting their offer to make sure there are plenty of resources online, and now alongside key digital basics and skills training, they are looking at a ways being able to quickly channel newly redundant qualified/experienced workers into suitable vacancies. They will also provide information from benefit buddies/money buddies, who are still present for anyone needing support.

Redundancy advice is available from the TUC at www.workingthroughthecrisis.org.uk

Health and Wellbeing & Adult Social Care: Champion Cllr P Gruen

10. Health and Wellbeing

Covid-19 Testing

Within Leeds there is a 'go to' page which provides details for all the testing opportunities available across the city. This site is regularly updated with details including the locations and timings of the Mobile Testing Units. <https://www.leedscg.nhs.uk/health/coronavirus/#where-can-i-go-for-testing>.

In addition to this there is a local response to testing with a pop up facility that is moved to meet demand. The centre has been based at Bilal Centre in Harehills, Mandela Centre in Chapeltown and is currently operating out of Little London Community Centre. A team of door knockers has been linked to the pop up with the key role of providing information to those living in the area about the facility and encouraging testing where needed.

Food Mapping

A food-provision mapping exercise was undertaken during the summer, initiated by the locality specialists when it became apparent that data collected city wide level on food parcel provision was providing incomplete data on food need. This mapping of food provision revealed the tremendous efforts of our voluntary sector partners who were procuring food from across the district and engaging businesses for food donations. This mapping exercise informed the city wide food response and was gratefully received by the teams involved.

Physical Activity

Physical Activity Ambition Progress update November 2020

The ambition is for Leeds to be the most active city in England. This is outlined in the Leeds Health and Wellbeing Strategy 'get more people, more physically active, more often' and is a key component of reaching our vision to be a healthy and caring city where people who are the poorest improve their health the fastest.

As part of the development of the new 'Physical Activity Ambition' a city wide conversation 'Get Set Leeds' started in January 2019. 'Get Set Leeds' is the name of the proactive engagement campaign, aimed at encouraging a city-wide conversation about physical activity. It is a chance for people to share ideas on what getting active means to them and what might support them to move more. It follows the conversation started at the Big Leeds Chat and focuses on identifying assets, barriers and co-producing solutions.

Engagement with the people of Leeds and professionals took place between January – December 2019 through a variety of targeted approaches. This is the largest-ever study completed (in Leeds) around the importance of physical activity in the lives of over 4000 residents covering all Leeds postcode areas.

These conversations will shape a shared ambition for Leeds to get more people, moving more, more often, driving a radical cultural shift in the take up of physical activity. This shared ambition and associated work programmes will be co-produced at all levels. It will also require the long term promotion and consistent messaging of physical activity over months, years and decades.

From the analysis of these conversations (led by Leeds Beckett University) five key messages were identified:

1. **Most people want to be physically active but find it hard to be** – motivation isn't enough
2. **People do not feel their environment makes it easy to be active**– this includes having space to move and be active in, feeling safe in the places around us, access to transport and child-care, good air quality and local information
3. **Inactive people want to be active, but feel they aren't able to be or don't know where to start** - People worry about their basic needs before they can think about being

active (e.g. access to housing, employment, food, education, technology, and good health)

4. **The following target groups were identified:**
 - People with disabilities and/or long-term conditions
 - Women
 - 14-24 year olds
 - Asian and 'Other' ethnic minority groups
 - LGBT groups
5. **Small changes to how capable people feel can lead to big changes in physical activity levels** - For everyone in Leeds to be more active, it is important they feel they can be

The full Get Set Leeds Conversation Report can be sent on request.

The next steps to develop the Physical Activity Ambition is to produce an action plan with people who live and work in Leeds based on four key ideas taken from WHO Global Action Plan on Physical Activity 2018-2030:

ACTIVE SOCIETY – In Leeds I see people like me being physically active, and people around me make it easier for me to be physically active.

Leeds will create a social norm where it is the easiest choice to be physically active every day.

ACTIVE ENVIRONMENT - In Leeds I am surrounded by things that make it easy and obvious for me to be active.

The team will work with people to understand the external drivers affecting their physical activity levels

ACTIVE PEOPLE - In Leeds I feel able to be active every day.

The team will work with identified target groups to create small changes to how capable they feel to be physically active every day and test new ways of working.

ACTIVE SYSTEMS - Leeds will work with people and in partnership with others to create a healthier place, a greener city and a stronger local economy; focusing together on “place making”, where all our neighbourhoods have the space and connectivity to enable moving more and can prioritise sustainable mobility.

A summary of the report, key findings and next steps can be found through this animation:

<https://www.youtube.com/watch?v=zyqCyft9YWU&list=PLggQFjpTLgpljQS5E4NGDyJqmHq1-E0nS&index=18>

[Stay Well This Winter Grants](#)

[A grants panel was held on 7th October in relation to this year's](#) Stay Well This Winter Small Grants.

Applicants have now been informed of the outcome of their applications and 19 groups/agencies were successful in gaining funding for additional activities over the winter period.

The grants pot was worth £53,000.

Housing

11. Halton Moor and Swarcliffe

Income Collection

Income collection throughout the City has been impacted due to COVID-19 and remains high on the agenda the usual Rent Arrears process has been on a limited basis only with no formal action being taken. Home visits are being carried out only if the team have been unable to make contact by phone/text and E mail. Staff have been offering help and support and directing customers to food banks etc.

Universal credit remains a challenge with the Enhanced Income Officer continuing to assist customers with these claims to try and reduce the impact for customers where possible.

Office	Collection rate (66a) City Target 97.5%
Swarcliffe / Whinmoor	95.80%
Halton Moor / Osmondthorpe	94.48%

Annual Home Visits

The team have recently stated completing telephone Annual Home Visits only on low risk customers where there are no known support or vulnerabilities.

Environmental/Anti- Social Behaviour issues Halton Moor and Swarcliffe Offices

Following the completion of the necessary Risk Assessments staff are now increasing their estate visits with regards to untidy gardens/environmental issues etc., however the scheduled Quarterly Walkabouts are still suspended but staff are still be picking up issues. The majority of environmental work such as tree maintenance/grass cutting/ fly tipping will now have resumed with teams working to deal with any backlog.

Anti-Social Behaviour cases have increased in parts of the Halton Moor area with staff carrying out visits in pairs for safety.

Tasking meetings are still continuing and the team have continued to work with partners West Yorkshire Police/LASBT etc. throughout lockdown however until restrictions are fully lifted the team are unable to take tenancy action via the court process.

12. Garforth & Swillington, Kippax & Methley

Income Collection

The team continues to maximise support and income for tenants with many positive outcomes through the interventions of the Benefit Advisor and Enhanced Income Officer

Referrals are being made to Leeds Credit Union who are supporting tenants with budgeting accounts. This service has been especially useful for those who have moved onto Universal Credit or have been furloughed.

Annual Telephone Contacts

These are currently being completed in the absence of Annual Home Visits to ensure that customer contacts continue and support needs and safeguarding concerns can still be captured. Audits are taking place by the management team to ensure quality remains high and consistent.

Environmental Actions Garforth and Kippax office

The team remain committed to addressing environmental issues and messy gardens. Housing Officers are able to undertake estate inspections and carry out site visits on external tenancy breaches.

13. Housing Advisory Panel (HAP)

There is currently have 21K available to spend
All Community Groups have been contacted and encouraged to apply whether it is for Covid-19 support or to assist with more online activities
Tenant Engagement
Tenant Engagement Team continue to support the Pop up Covid Test Centres.
Community Payback have re- mobilised but teams are smaller

Youth Services

14. Cross Gates & Whinmoor & Temple Newsam

Youth Clubs at Swarcliffe Community Centre have not yet re opened though all risk assessments have been passed and all Covid & PPE in place, therefore youth workers are working on mobiles and detached street work four evenings per week with the main question being *When is youth services going to open*

Young people are now back at school and youth workers have been supporting young people through the new changes especially those that are finding it hard to adjust to the new rules around social distancing and staying in the same classroom all day.

Young people accessed go karting trips although we could only take four young people due to social distancing on minibuses.

Whilst some of the sessions have been addressing Anti-Social Behaviour, youth workers have been proactively supporting young people's mental health & wellbeing.

Young people returning to school after a long period of lockdown have mixed feelings but on the whole they are getting used to new rules around social distancing and staying safe and youth workers stay in touch with some young people who may need extra support.

Detached and mobile sessions are taking place in the ward with youth workers also supporting the Leeds United KICKS Programme on Friday evenings which is well attended. Youth Workers gave out Halloween packs to the younger people attending the sessions.

Young people attended Go Karting trip, Youth Services only take four young people due to social distancing on the minibus.

15. Garforth & Swillington / Kippax & Methley

The decision making group “YPmyG” (young people my group) carried on having online monthly meetings. The group were consulted and made the final decision on the contents of the Halloween themed activity bags. They also decided on the contents of possible Christmas themed activity bags.

All building based provision remained closed during the September – November period. However mobile provisions were permitted to reopen in September and October with a small number of young people.

Youth Workers also continued to deliver nightly detached work throughout the period in both wards. Youth Services spoke to young people regarding being in large groups and social distancing and to encourage them to return home once the 2nd lockdown was announced. Youth Services worked nightly in “hot spots” of Anti-Social Behaviour around the wards.

These hot spots were identified via complaints from residents and intelligence from the Police and Ward Councillors.

Youth Services have also:

- Continued to offer the c-card pick up service for young people who were already registered to collect free condoms.
- Delivered weekly phone calls to check in with vulnerable young people.
- Invitations were sent out for small group Youth Activity Funding trips to Go Ape at Temple Newsam during October half term. The planned trips to Yorkshire Wildlife Park had be postponed due to South Yorkshire going into Tier 3.
- A small number of activity bags were delivered to young people’s homes for Halloween to give them something positive to complete. These contained pumpkin art & craft, colouring in and leaflets for places to go online for mental health support.
- Young people were encouraged to like and follow the Youth Service Facebook/Instagram/Twitter pages so they could contact Youth Workers for support during the lockdown.
- Youth Services signposted young people to online/virtual support such as the Market Place safe zone, Kooth, Mind mate website and Teen Connect.

Community Engagement: Social Media

16. **Appendix 1**, provides information on posts and details recent social media activity for Outer East Community Committee Facebook page and the Coronavirus ward pages.

Corporate Considerations

Consultation and Engagement

17. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

18. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

19. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

20. . Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

21. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

22. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

23. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

24. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

25. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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Outer East Community Committee & COVID-19 Groups

FACEBOOK highlights

24 August 2020 – 15 November 2020

Appendix 1

Outer East Community Committee

Since 24th August 2020 the Outer East Community Committee Facebook page has gained: **55 new page 'likes'** (and currently has) **2,748 followers**.

This means that this is the **first** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares



Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the 24th August 2020 is the LCC Outer East Community Committee post regarding the Mobile Testing Unit being set up at Kippax Leisure Centre, posed on the 29th October 2020.

- has been shared 98 times
- has reached a total of 13,680 people

The following below are screenshots of the most popular three posts since the 24th August 2020. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – LCC Outer East Community Committee Post: Mobile Testing unit at Kippax Leisure Centre

13,680 people had this post delivered to them and it had 2,337 post clicks, with 223 likes, comments and shares.



Post Details

Leeds City Council Outer East Community Committee
Published by Bali Birdi · 29 October ·

If you have coronavirus symptoms a Mobile Testing Unit has been set up at Kippax Leisure Centre (Station Rd, Kippax, Leeds LS25 7LQ) from Friday 29th October through until Monday. (Mondays times are not available as yet).
If you require a test please book via calling 119 or the book online via the national portal.
The times available over the next three days are as below:
Friday, 30th Oct – 10.00 am – 4.00 pm
Saturday, 31st Oct – 10.30 am – 3.30 pm... [See more](#)

Get more likes, comments and shares
When you boost this post, you'll show it to more people.

13,680 People reached **2,560** Engagements [Boost post](#)

4 Comments 98 shares

Like Comment Share

Performance for your post

13,680 People Reached

223 Reactions, comments & shares

81 Like	7 On post	74 On shares
2 Love	0 On post	2 On shares
1 Wow	0 On post	1 On shares
41 Comments	5 On Post	36 On Shares
98 Shares	98 On Post	0 On Shares

2,337 Post Clicks

0 Photo views	0 Link clicks	2,337 Other Clicks
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NEGATIVE FEEDBACK

2 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Sorted stats may be delayed from what appears on posts



2nd Place – LCC Outer East Community Committee Post: Mobile Testing Unit locations in Leeds, posted on 25th September 2020

7,609 people had this post delivered, with 416 post clicks with 66 reactions, comments & shares.

Post Details

Leeds City Council Outer East Community Committee
Published by James Nundy · 25 September ·

Mobile Testing Unit locations in Leeds, Sat 26 Sept to Mon 28 Sept.
Tests are bookable via 119 or www.nhs.uk/coronavirus

- Saturday 26th September:
Scott Hall Leisure Centre, Leeds (opening times 10:00 – 16:00)...
[See more](#)

NHS
HM Government
STAY ALERT
CONTROL THE VIRUS
SAVE LIVES

NHS.UK
Coronavirus (COVID-19)
NHS advice about coronavirus (COVID-19), including what the symptoms...

Get more likes, comments and shares
When you boost this post, you'll show it to more people.

7,609 People reached 482 Engagements [Boost post](#)

3 Comments · 19 shares

Like Comment Share

Performance for your post

7,609 People Reached

66 Likes, Comments & Shares

30 Likes	4 On Post	26 On Shares
18 Comments	7 On Post	11 On Shares
18 Shares	18 On Post	0 On Shares

416 Post Clicks

0 Photo views	42 Link clicks	374 Other Clicks
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NEGATIVE FEEDBACK

1 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

2nd MOST POPULAR POST

3rd Place – Leeds Rhinos 4 Day Multi Sport Camp

1,185 people had this post delivered to them. There were 62 post clicks and 26 reactions, comments and shares



Post Details

Leeds City Council Outer East Community Committee
Published by Bali Birdi · 22 October ·

Our good friends at Leeds Rhinos Foundation are hosting a 4 day multi sports camp over the October half term right here at our Tigers HQ for local children aged between 7 - 14 years old.
 The foundation has joined forces with the Leeds City Council Outer East Community Committee so are able to offer the camp for £15 for all 4 days.
 This does mean that the camp is exclusively for those living in the Garforth and Swillington ward area.
 Tuesday 27th October – Friday 30th October... [See more](#)

4 Day Leeds Rhinos Multi Sport Camp
Just £15 for 4 days!

Leeds Rhinos Foundation has joined forces with the Outer East Community Committee to deliver multi-sport camps over the October holiday:

- Tuesday 27th October – Friday 30th October
- 9:30-12pm – 7- 10 Year olds
- 1-3:30pm – 11-14 Year olds
- Glebelands Playing Fields, Winkeldale Ln., Garforth, LS25 3NT

The camp is exclusively for those living in the Garforth and Swillington area.

The camp, available to 7-14-year olds is headed by highly qualified coaches, who carry a Level 2 National Governing Body coaching qualifications and hold a valid DBS and safeguarding check, providing a safe, fun and engaging environment for children to succeed.

Our partnership allows us to offer this fantastic opportunity at a reduced cost to local school children and provide them with an experience over half term they will not forget, as well as the chance to get active and meet new people.

Children will need to bring suitable footwear and attire for the typical English weather as all activities will be outdoors !!

In response to the COVID 19 outbreak, the following measures have been implemented:

- Increased staffing levels to work with smaller groups, 1:15 ratio.
- Plan all sessions to be fun and engaging, with the 1-2m distance in place (All sports non-contact or in line with NGB)
- Extended registration and departure times to ensure queuing is minimised.
- Children remain with the same coach each day
- No sharing of water bottles
- Equipment sanitised before and at the end of each day

We are restricting number on camp to 50 places per age group and this will be on a first come, first served basis. Please be aware that demand will be high.

To book your child's place on the camp please visit - tickets.therhinos.co.uk Please note a £1.50 booking fee applies.

We look forward to seeing you!

Leeds Rhinos Foundation

Performance for your post

1,085 People Reached

26 Reactions, comments & shares

7 Like	2 On post	5 On shares
2 Love	1 On post	1 On shares
14 Comments	5 On Post	9 On Shares
3 Shares	3 On Post	0 On Shares

62 Post Clicks

14 Photo views	2 Link clicks	46 Other Clicks
----------------	---------------	-----------------

NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

Get more likes, comments and shares
 When you boost this post, you'll show it to more people.

1,085 People reached **88** Engagements [Boost post](#)

3 Comments 3 shares

Like Comment Share

COVID-19 Facebook Groups

The Communities Team have set up **33** ward based **Coronavirus Help Facebook Groups** as a way of promoting services, supporting communities and cascading information in an attempt to tackle the Coronavirus pandemic. Key charities, voluntary groups, community groups, Councillors, as well as the wider population in the local community are all invited to join the pages.

As well as key messages from the main Leeds City Council Facebook Page being used to deliver information to each ward, the pages are also there to generate discussion and debate but also hopefully facilitate conversations around being neighbourly during the national pandemic and assist if possible in some of the volunteering efforts.

To date, Cross Gates & Whinmoor has **268** members, Garforth & Swillington has **136** members, Kippax & Methley has **216** members and Temple Newsam has **116** members.

The committee is asked to note the specific **Coronavirus Facebook Ward Pages** and are invited to join the pages in an attempt to increase traffic.

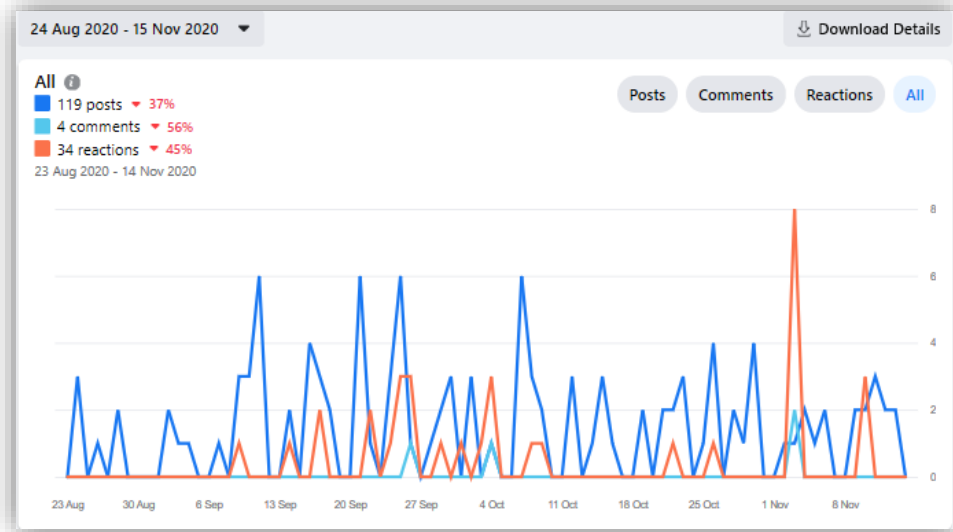
- **Cross Gates & Whinmoor:**
<https://www.facebook.com/groups/160876171685804/>
- **Garforth & Swillington:**
<https://www.facebook.com/groups/2825870440832422/>
- **Kippax & Methley:**
<https://www.facebook.com/groups/2537537846488224/>
- **Temple Newsam:**
<https://www.facebook.com/groups/231347554658819/>

For the latest Coronavirus (COVID-19)
information visit
www.leeds.gov.uk/coronavirus



1. **Cross Gates & Whinmoor Coronavirus Group:**

There have been **119** posts, **4** comments and **34** reactions, from 24th August to 15th November 2020 on the Cross Gates & Whinmoor Coronavirus Group page.



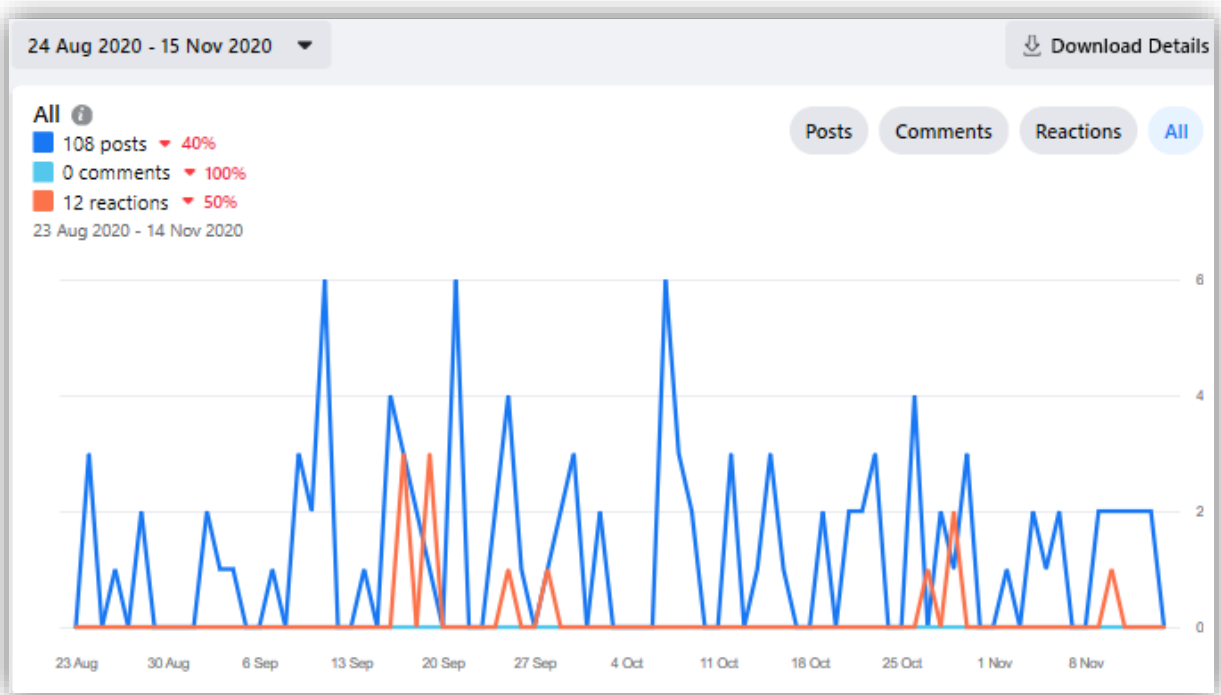
The most popular post in the last 28 days:

The screenshot shows a Facebook post by James Leedscc, shared on 3 November at 15:18. The post features a poster from 'The Tribe' with the following text: **STOP!! I don't want it!** The poster includes four key messages: **Protect Others: Wear a face covering** (with a globe wearing a mask), **Don't spread germs: Take used masks home and put in BLACK bin** (with a trash bin), **Protect Animals: Cut the straps off masks first** (with a pair of scissors), and **HANDS - FACE - SPACE** (with a hand being washed). A circular badge with a crown and the text 'MOST POPULAR' is overlaid on the top right of the poster. Below the poster, the post text reads: 'Leeds Recycles 3 November at 12:00 · Amazing poster made by The Tribe youth group in East Leeds They've developed this campaign to remind adults to put disposable masks in the bin and not litter them! Disposable masks should go in your black bin or a litter bin. This follows another campaign they ran about plastic straws. What an amazing group of young people!' The post has 5 likes, 2 comments, and 1 share, with a reach of 144.

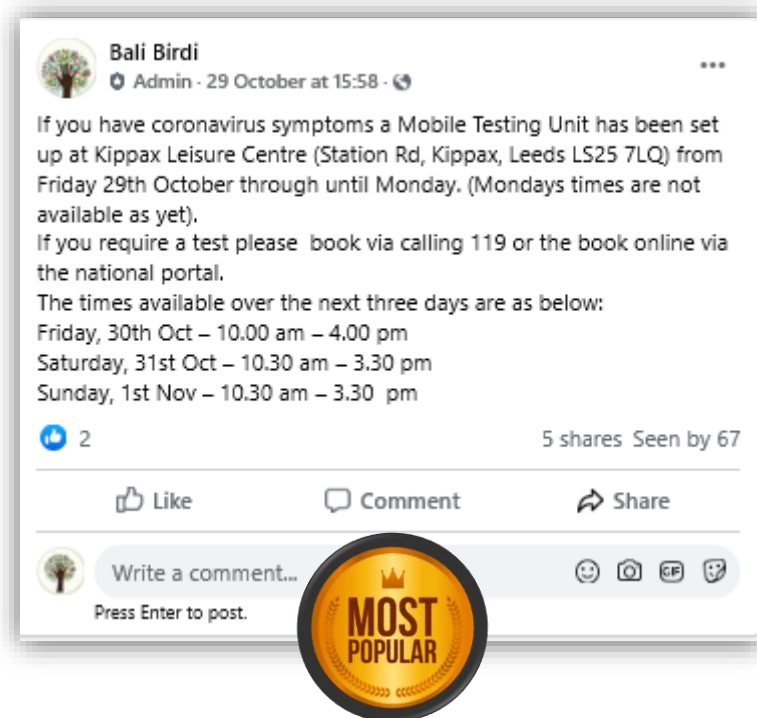
The post was seen by **144** people and had **1 share & 5 likes**

2. Garforth & Swillington Coronavirus Group:

There have been **108 posts**, **0 comments** and **12 reactions** from 24th August to 15th November 2020 on the Garforth & Swillington Coronavirus Group page.



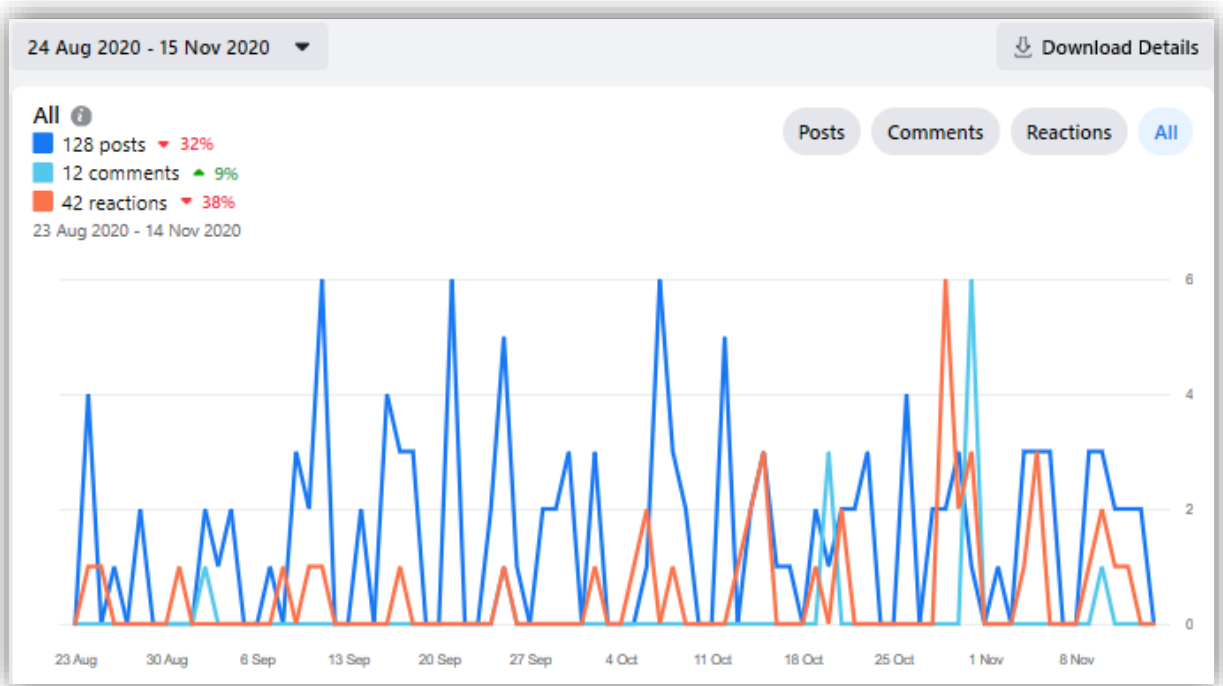
The most popular post in the last 28 days:



The post was seen by **67** people and had **5 shares** and **2 likes**

3. Kippax & Methley Coronavirus Group:

There have been **128** posts, **12** comments and **42** reactions, from 24th August to 15 November 2020 on the Kippax & Methley Coronavirus Group page.



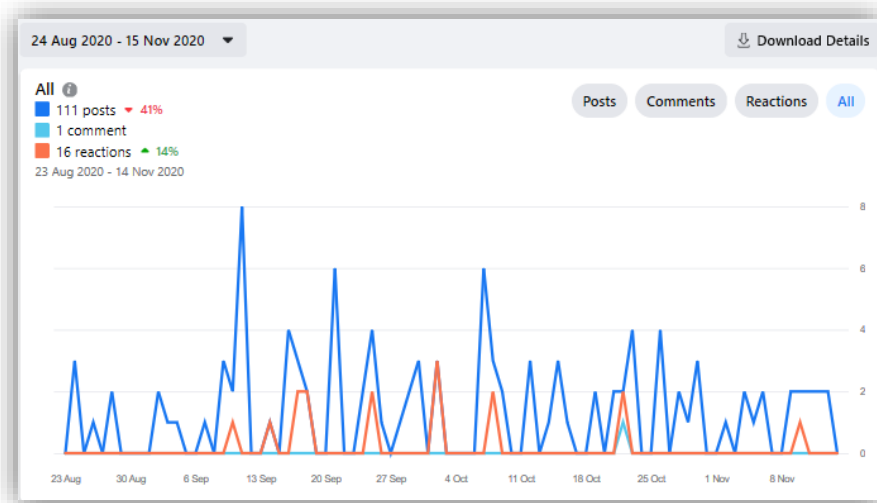
The most popular post in the last 28 days:



The post was seen by **148** people and had **1 share & 2 likes**

4. Temple Newsam Coronavirus Group:

There have been **303** posts and **56** reactions since 23rd March to 5th September 2020 on the Temple Newsam Coronavirus Group page.



The most popular post in the last 28 days:

James Leedscc shared a photo.
Admin - 10 November at 08:03

Active Leeds have just released their lockdown newsletter where you can find resources, support and ongoing programmes to help you keep moving in ways which suit you at home.

Do you have a long term health condition? If so, this newsletter may have some information, guidance or a programme that can support you during this difficult time.

Check the newsletter out by clicking the link 😊

HEALTH PROGRAMMES
Active Leeds
Lockdown Newsletter

Let's Get Active
6 November at 15:37

The Health Programmes Team at Active Leeds have just released their lockdown newsletter. In here you can find all of their resources, support and ongoing programmes to help you keep moving in ways which suit you at home.

Do you have a long term health condition? If so, this newsletter may have some information, guidance or a programme that can support you during this difficult time.

Check the newsletter out by clicking this link:
<https://ecs.page.link/oPrvA>

1 Like 1 share Seen by 38

MOST POPULAR

The post was seen by **38** people and had **1** Share and **1** like

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Report of: Head of Stronger Communities

Report to: Outer East Community Committee

Report author: Senior Localities Officer: Bali Birdi

Tel: 07712 214727

Date: 8 December 20

To note

Title: Outer East Community Committee

Purpose of report

1. To provide the Outer East Community Committee with a verbal update on work to develop Community Engagement Plans in Wards where the transmission rate significantly exceeds the city average, thereby supporting the city's response to the Covid-19 pandemic, keep the community safe and protect the NHS.

Main issues

2. The verbal report is provided at the specific request of the Community Committee

Recommendations

3. The Outer East Community Committee is asked to note the contents of the verbal report that will be provided by :

Liz Jarmin – Head Of Stronger Communities

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